

RISK ASSESSMENT



CLIENT

EVENT DATE

VENUE

ACTIVITY / TASK	RISK	High/Med /Low	MEASURES TAKEN
TARGET ARCHERY	Member of the group being hit by an arrow	MED	Brief the group on 'Safety Line' and 'Shooting Line' discipline, and use qualified GNAS Archery Leaders or above to control the line. Staff to remain vigilant at all times.
	Over drawing arrows	MED	Warn of the risk and demonstrate how it happens and what to look out for. Use longer arrows to minimise the risk. Use appropriate weight bows to minimise risk. Staff to remain vigilant at all times on the shooting line. Different length and spare arrows to be away and not accessible to the group to help themselves.
	Clothing being caught by string and potential bruising to 'bow hand' inner forearm.	HI GH	Make it compulsory to wear a bracer. Have two sizes available for those with 'bendy' elbows. Staff to encourage correct posture with shoulder dropped and elbow rotated.
	Discomfort to draw hand fingers	LOW	Make group aware of potential discomfort and make finger tabs available for those that wish to use them.
	Falling into or onto arrows in the ground and butts.	HI GH	I f possible, site the butts so that they are not shooting into the sun and can see the arrows when approaching. Brief the group to walk and not run. Brief the group to remove arrows from the ground first whilst facing the shooting line, then approach the butts from the side and not straight on. Staff to remain vigilant at all times.
	Being stabbed by others removing arrows from the ground or butts.	HI GH	Brief group of the risk. Demonstrate how to remove arrows from the ground whilst facing the shooting line to see that all is clear. Demonstrate how to remove arrows from the butts after approaching from the sides, and checking that all is clear towards the shooting line before removing the arrows. Staff to remain vigilant at all times.
	Risk of slipping on the ground around the shooting line, targets and ground between whilst recovering arrows	MED	Constantly monitor the ground condition and advise the clients of care needed. I f required, put down protective covering, e.g. wood chip, or mobile walk way. Staff to consider moving the operation if the situation is unmanageable.



	Risk to members of the public, other site users and animals	LOW	Research the site prior to the event, checking for all areas of public access and emergency exits if shooting indoors. Brief the group on signals for when to stop shooting, come down and stand fast. Fly red flags and display warning signs in 'RISK' areas, i.e. footpaths, gates if outdoors, entrances, exits and emergency doors if indoors. Tape off over-shoot area if required. Visiting dogs to be kept on leads and off the field. Staff to remain vigilant at all times.
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This document has been read and understood by the following staff working on the event:

Pete March Event Manager.....

Print name.....Signature.....

Print name.....Signature.....

Print name.....Signature.....

Print name.....Signature.....

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